CHARLES COUNTY GOVERNMENT

Department of Fiscal and Administrative Services
Purchasing Division
Telephone: 301-645-0656

September 6, 2012

ADDENDUM NUMBER TWO

VANGO US ROUTE 301 PARK AND RIDE
BID NO. 13-05

TO: All Bidders

Please be advised of the following changes to the above referenced Request for Bids. These comments, attachments, and additions are hereby made a part of the bid documents to the same extent as if bound therein. The bid due date is scheduled for October 10, 2012 at 3:00pm.

- **Pre-Bid Meeting Notes**
  - **Date:** September 28, 2012
  - **Time:** 10:00 AM
  - **Attendees:** See attached sign-in sheet (Attachment A)

A pre-bid conference was held at the Charles County Community Services Building. Attendance was not mandatory.

- **INTRODUCTION,** Sonya Williams
  - Welcome to the pre-bid meeting for solicitation 13-05 the VanGo US Route 301 Park and Ride. The intent of this project is to construct a new VanGo parking pavilion at the current location located at the corner of Route 301 and Smallwood Drive.
  - My name is Sonya Williams the assistant chief of purchasing for Charles County Government. All questions regarding the procurement process should be directed to my office.
  - Technical questions should be addressed to our Planning and Growth Management Department, Art Swann, Transportations Program Manager for Capital Services with assistance from the architect Ron Litten and the program manager for Charles County Transportation Services, Jeff Barnett.
• Important Dates:
  o Bids are due on October 10, 2012 before 3:00 pm. No Bids or Modifications to Bids will be accepted after that time.
  o A Bid Bond of 5% is required at the time of submission
  o Last Day for Questions is September 26, 2012 by Close of Business.
  o The last addendum will be posted on October 3, 2012. No addendums have been issued to date.

• An electronic copy of the entire solicitation package can be purchased at the Purchasing Office for a fee of $25. We will provide you with a CD that contains the Drawings and Specifications.

• Preparing your Bid, you should completely fill in all the required forms and have signatures and notaries where applicable.

• You should submit two complete Bid Packages with original signature and two copies for a total of 4 complete sets. A complete set consists of the following forms:
  • Your Bid shall remain valid for 120 days after Bid Due Date.
  • Successful Bidders will be required to submit a Performance and Payment Bond at 100% of your Bid, for each.
  • This project as with all County projects, have set a goal of 25% MBE participation as mandated by the Federal Transit Administration. We highly encourage you to reach that goal.
  • There are Insurance requirements for this project as listed on pages 1-4 of the Solicitation Package.
  • The project duration is set at 180 calendar days and liquidated damages of $500 per day will accrue should you go beyond the allotted duration.
  • Should your Bid exceed $500k, this project is funded by the County therefore Prevailing Wage Rates will apply.

• TECHNICAL OVERVIEW:
  • Columbia Equipment Company in New York is one company that can provide the shelters.
  • The project calls for six shelters and one building for the staff and bathrooms.
  • Although the project has changed the design tremendously, the budget has not change.
  • The County has all the applicable permits except for the individual trade permits.

* * * * * END OF ADDENDUM * * * * *
ATTACHMENT A
<table>
<thead>
<tr>
<th>#</th>
<th>Name/Address of Firm</th>
<th>Phone/Fax No.</th>
<th>Name/Address of Attendee</th>
<th>Phone/Fax No.</th>
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<tr>
<td>1</td>
<td>Morgan M. Hill</td>
<td>301-274-5555</td>
<td>301-473-7110</td>
<td>301-473-7110</td>
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<tr>
<td>2</td>
<td>Dhillun Enterprises</td>
<td>6922 Olmstead Ct.</td>
<td>301-274-5555</td>
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<tr>
<td>3</td>
<td>Careg Morris</td>
<td>6425 Aberdeen Rd</td>
<td>301-274-5555</td>
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<td>4</td>
<td>Ledgebank Development</td>
<td>2888 Ensign Ave</td>
<td>301-473-4040</td>
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<td>5</td>
<td>R &amp; R Romeo</td>
<td>400 Towsley Pkwy</td>
<td>740-373-7104</td>
<td>740-373-7104</td>
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<tr>
<td>6</td>
<td>Michigan's Helton</td>
<td>20732</td>
<td>740-373-7104</td>
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**ATTENDANCE ROSTER PRE-BID MEETING**

**BID NO. 13-05**

**BID NO. 13-05, VAN GO US ROUTE 301 PARK & RIDE**

**DATE: AUGUST 28, 2012**

**TIME: 10:00 A.M.**
<table>
<thead>
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<th>ID</th>
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<th>Address/Contact</th>
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<tr>
<td>1</td>
<td>Harry Price</td>
<td>301-396-5546</td>
</tr>
<tr>
<td>2</td>
<td>John Smith</td>
<td>301-555-1234</td>
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<tr>
<td>3</td>
<td>Jane Doe</td>
<td>301-666-7890</td>
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<tr>
<td>4</td>
<td>Mike Johnson</td>
<td>301-999-0123</td>
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<tr>
<td>5</td>
<td>Lisa Brown</td>
<td>301-444-5555</td>
</tr>
</tbody>
</table>

**Date:** AUGUST 28, 2012

**Time:** 10:00 A.M.